



BY-LAWS

PART 2

ORGANISATIONAL RULES

RULES 2000 - 2999

Amended July, 2011

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2000 COMPETITION - PROMOTION

GENERAL PROVISIONS:

- These provisions shall apply to all Sections 1 to 5 of this Rule and apply to either teams or individual events
- The aim of these General Provisions is to provide protection to those clubs who are conducting Open events whilst also encouraging clubs to conduct club only events.
- Details of all competitors, including visitors, their club and place getters shall be provided to the Association within fourteen (14) days of an event being held
- A Visitor is a member of another club who holds a current CA licence and is more than 100km from their normal place of residence.
- Riders who reside within 100km of an event and who wish to participate in that event and their club conducts racing on that date, for their division, are required to obtain a letter from their club authorizing participation.
- Payment of a patronage fee for the respective race meetings as determined by the Board is required
- The promotion of competition between competing cyclists shall include the following terms and meanings:

1. **Club Race Meeting**

- (a) A Club Race Meeting is a race meeting where competitors from one (1) club only participate.
- (b) Racing at club level shall be under the control of club officials and be in accordance with the requirements of the Association as outlined at Annexure 4.
- (c)
- (d) A club shall provide the Association with details of the location and frequency of where they conduct club only racing
- (e)
- (f) Visitors who meet the criteria outlined in the General Provisions above and Annexure 4 may compete in club race meetings
- (g) .

2. **Club Combine (Formerly Interclub Race Meeting)**

Interclub Race Meeting where ever appearing in these Rules shall be read as a Club Combine Race Meeting.

- (a) A Club Combine Race Meeting is an event or race where competitors from no more than three (3) clubs participate.
- (b) Club Combine racing shall be under the control of officials of the participating clubs and be in accordance with:
 - Conditions as agreed to in writing between those clubs (copy to the Association).
 - Requirements of the Association as outlined in Annexure 4
- (c) Riders from any club other than those clubs listed in the Agreement are not eligible to participate, genuine visitors excepted.

- (d) Visitors who meet the requirements in the General Provisions above and Annexure 4 may participate.
- (e) Officials of any authorized club combine race meetings shall provide the Association with the location of the frequency of such race meetings.

3. Regional Race Meeting

- (a) A Regional race meeting is an event or race where competitors from within a Region, the boundaries of which shall have been agreed to by the Board, compete.
- (b) A Regional race meeting shall be under the control of officials of participating clubs and be in accordance with:
 - Conditions as agreed in writing between those clubs (copy to the Association)
 - The requirements of the Association as outlined in the General Provisions above and Annexure 4
- (c) Visitors who meet the criteria outlined in Annexure 4 may participate
- (d) Riders who belong to clubs outside the Region are not eligible to participate unless they meet the visitor requirements.
- (e) A Regional Race meeting cannot be conducted for a division when an open race meeting is being conducted for that division on the same date within a distance of 100km

4. Restricted Open Race Meeting – (Formerly Open Race Meeting – Category 3)

- (a) A Restricted Open Race Meeting is a regular race meeting (minimum once per month) multi-club event or race where competitors from more than three (3) clubs participate (A regional race meeting excepted). and is open to all competitors who hold a CA competitors licence. This category is not open to promoters.
- (b) Approval to conduct a Restricted Open race meeting shall be obtained from the Association and be in accordance with the requirements of the Association as may be determined from time to time.
- (c) Such racing shall be under the control of a level 2 (state) accredited Chief Commissaire and such other commissaires agreed to by the Technical Committee.
- (d) A Restricted Open race meeting cannot be conducted for a division when an open race meeting is being conducted for that division on the same date within a distance of 100km. Which is the shortest distance calculated by Google maps.
- (e) A Restricted Open race meeting shall not be included on the calendar of events.
- (f) Predetermined sponsorship of a Restricted Open race meeting is not permitted.
- (g) Prize money, if any, is to be a percentage of the entry fees taken on the day. Predetermined prize money is not permitted for this category of event.

- (h) Advertising by way of 'flyers' for this category is not permitted.
- (i) Visitors who meet the criteria outlined in the General Provisions above and Annexure 4 may compete in restricted open events.
- (j) Line entries may be taken.
- (k) One (1) and three (3) day permits may not be used for restricted open race meetings without the express approval of the Association.

5. Open Race Meeting (Previously Open Race Meeting Categories 2 and 1)

This category is for the promotion of all open race events by clubs, regions or promoters who have obtained a promoters licence and is advertised prior to the event.

- (a) An Open Race Meeting is a race meeting where all licensed racing members are eligible to participate.
- (b) Approval to conduct an open race meeting must be obtained from the Association and be in accordance with the requirements of the Association as outlined in Annexure 4.
- (c) An open race meeting cannot be conducted within 500km for a specific division when an open race meeting is being conducted for that division that weekend/day.
- (d) Open race meetings will be included in the calendar of events
- (e) Only one open event may be held on any one day within a region and within a distance of 500km of another open event.
- (f) Rule 5 (b) and Note 1 in Annexure 4, and Rules 5(c) and 5(e) do not apply if all clubs, regions, or promoters seeking to hold an Open Race Meeting on that weekend or day within 500km consent in writing and the Board consents. (December 2009)

6. Sponsored Events (Previously 2000 (e))

- (a) A sponsored event is an event which is completely sponsored and advertising material may be worn on caps, arm bands and numbers in accordance with Rule 3000.
- (b) Advertising material shall only be worn in that event for which approval has been given.

7. Test Race (Previously 2000 (f))

- (a) A Test Race is a selected event, from those on the racing calendar, which the Selection Committee use to gauge the ability of the competitors in order to select State representatives. The State Championship may be used as a Test Race.

8. Tours and Stage Races (Previously 2000(g))
See Rule 3406

9. Teams Races - See Rule 3407

10. State Championships

- (a) The Queensland Road and Track Championships are the property of Cycling Queensland – see Part 1, 2(g) –Constitution.
- (b) The venues and courses for the Championships shall be subject to the approval of the Board.
- (c) All Queensland Championships shall be open to holders of a CA licence.
- (d) Clubs within a 200km radius of Brisbane who have members competing in any State Championship event in the South East corner of Queensland must provide one volunteer for the duration of the event. This time frame can be filled by several people. A volunteer does not include the appointed Commissaires for the event (November 2003). **Should a volunteer not be present, the rider may not be permitted to compete until such time as the Club volunteer is in place. August 2011**

2001 **ESCORT AND SUPPORT VEHICLES** (Relocated as Rule 2215 – November 2009)

2002 - 2099 **(Reserved)**

2100 **NOMINATIONS (Amended June 2006)**

- (a) Entries for all events on the Queensland Calendar of Events shall be forwarded to the Association, unless otherwise agreed by the Association, by the advertised closing date. Entries not received by the advertised closing date shall attract a late fee and be accepted only for a further two (2) days. After that time no further late entries will be accepted.
- (b) Line entries will not be accepted unless prior agreement has been reached with the Association
- (c) Entries may be made electronically or manually on the prescribed entry form.
- (d) Only one (1) entry per competitor per open meeting shall be accepted.
- (e) No nomination shall be accepted from a competitor who is not a current member of the Association or another body recognised by the Association.
- (f) All nominations shall be made in the real name of the competitor, and that same person shall compete in the event or race.
- (g) The licence number of the competitor nominating shall be shown on the nomination entry form.
- (h) No competitor shall be entitled to a return or refund of nomination fees without justifiable reasons, such as:
 - (i) Doctors Certificate
 - (ii) Accident
- (i) Entries shall not be accepted unless accompanied by the prescribed entry fee or made by an authorised credit card.
- (j) The Association shall place on members whatever closing date is necessary to ensure that the entries are forwarded in sufficient time.
- (k) Nominations received by the Association after the closing date may be deemed void and returned to the sender.

- (l) Competitors in all events or races conducted under the auspices of the Association compete at their own risk.
- (m) Competitors who have sustained a serious head injury or who have been involved in an accident where the helmet has been cracked shall be required to produce a Medical Certificate signed by a Medical Practitioner prior to permission being given to compete again.
- (n) The Chief Commissaire shall decide if a competitor is permitted to start.

2101 - 2109 (Reserved)

2110 REPORT FOR START

- (a) A competitor shall report to the number steward thirty (30) minutes at the latest before the starting time of their event or race to sign on, submit licence, receive their numbers and receive any special instructions. A competitor who fails to report shall be scratched from their event or race.

2111 STARTING TIMES

- (a) For all open races, the times on the program shall, as far as is possible, be adhered to, but no event or race shall be started before the stated time except with the consent of the organising club/body and of all competitors in such event or race who have complied with Rule 2110.

2112 - 2119 (Reserved)

2120 TROPHIES AND PRIZE MONEY

- (a) Prizes may consist of trophies, cheques or cash
- (b) All prizes shall be available for collection from the organising club/body at the completion of the days events.
- (c) **Maximum Trophy Values**

The maximum that may be paid in trophies, cheques and cash for a race or series shall be in accordance with current CA. Policy.

2121 - 2204. (Reserved)

2205 OPEN ROAD AND TRACK MEETINGS - GENERAL

- (a) **Patronage**

Patronage is an undertaking by a club to abide by the Constitution and By-Laws of the Association and to attract the protection of the Association in the conduct of an Open Meeting for which a prescribed fee shall be paid.

- (b) **Appointment of Commissaires**

- (i) Following approval to conduct an open race meeting the Technical Committee shall, appoint a Chief Commissaire and two (2) Assistant Commissaires for each open event road and track.
- (ii) In appointing such commissaires, The Technical Committee should, as often as possible, endeavor to ensure that the Chief Commissaire is a member of a different club to that conducting the open event.
- (iii) The organizing club, body or promoter shall be responsible for reimbursing commissaires for any petrol, accommodation or other reasonable 'out of pocket' expenses, incurred by them, and as

approved by the Technical Committee, in association with the performance of their appointed duties. Such reimbursement should be effected immediately following the conclusion of the open event.

(c) **Safety**

The safety of competitors, officials and the public is paramount, and all precautions shall be taken to provide this requirement.

(d) **Provision of Spectator Comfort**

(i) The organising club/body of an open event or race meeting, shall provide for the comfort of the general public and officials at all times. The organizing club/body is responsible for the provision of refreshments for the officials when necessary.

(ii) Facilities should include:

- Toilet and change rooms.
- Ample car parking.
- Sheltered and roped off area for officials

(d) **First Aid**

The organising club/body of an event or race, shall:

(i) Engage a qualified First Aid person to be in attendance at the event or race, but if through circumstances beyond the control of the organising club/body, such person is not in attendance, all competitors shall be so advised and the competitors may elect to compete notwithstanding such non-attendance.

(ii) Make suitable arrangements for the quick transport of any injured competitor to hospital where necessary.

(iii) Provide shelter for the equipment and personnel.

(iv) Inform the first aid personnel, that when the event is concluded they verify with the Chief Commissaire that they are no longer required. July 2011

Note: Any organising club/body failing to make the necessary arrangements for First Aid personnel and facilities shall be liable to a penalty and cancellation of the program.

(e) **Official Presentations of Trophies and/or Medallions**

(i) When presentation ceremonies are programmed all prize-winners shall appear at the presentation assembly point at the time advised.

(ii) A commissaire shall be appointed to attend the presentation assembly point and shall throughout the ceremony ensure that the regulations regarding advertising are observed.

(iii) The commissaire shall also ensure that the competitors appear dressed in their racing colors with suitable footwear unless there has been some delay between the announcement of results and the presentation of medallions, in which case the competitors shall be suitably attired for presentation to the public.

2206 - 2209 (Reserved)

2210 PREPARATORY ORGANISATION OPEN ROAD RACE MEETINGS.

A Club wishing to conduct an open road race meeting shall comply with the following conditions:

- (a) The club must have an accredited commissaire in the race organisation before approval to conduct an open event is granted. Upon granting approval the state body will immediately appoint a Chief Commissaire to control the event and serve as liaison and reference point for the race organisers.
- (b) An application form "Application to Conduct an Open Road Meeting" shall be submitted to and be received by the Association no later than the stipulated date. (Amended – November 2009)
- (c) These applications shall state the following:
 - (i) The preferred date (with explanation if the date is considered fixed).
 - (ii) The course on which the race meeting shall be held and route of each race (if available).
 - (iii) The divisions catered for and the distance over which each event or race shall be run.
 - (iv) The nomination fee for each division.
 - (v) The proposed prize monies for each event or race.
 - (vi) The closing date for nominations.
 - (vii) The approximate starting times for each division.
- (d) These applications shall be accompanied by the prescribed patronage fee.
- (e) At least three (3) months before the closing date of nominations for events or races for which the organising club wishes special rules to apply, a copy of the special rules and/or conditions shall be forwarded to the Technical Committee to enable sufficient time for consideration and approval. Notice of the Technical Committee's decision shall be forwarded to:
 - (i) The Secretary of the organising club
 - (ii) The Chief Executive Officer of the Association
 - (iii) The Racing Secretary
 - (iv) The Handicapper
 - (v) The Chief Commissaire when appointed for the event
- (f) Clubs/Promoters are required to provide the Technical Committee and the Association with a copy of the proposed flyer for ratification before release (March 2009)
- (g) At least thirty (30) days prior to the closing date of nominations, notification of the open race meeting shall be sent by the organising club/body to:
 - (i) All Affiliated Clubs
 - (ii) The Secretary of the Association
 - (iii) The Racing Secretary of the Association
 - (iv) The Handicapper

- (v) The Secretary of the College of Commissaires who shall in turn notify the Chief Commissaire upon appointment.
- (h) It shall be an offence to pay prizes, and/or trophies to a value less than that stipulated in the prize list.
- (i) **Equipment Required**
 - (i) Permits, i.e. Police, Local Authority, Main Roads Department.
 - (ii) Competitors numbers.
 - (iii) A properly marked finishing line.
 - (iv) Stop watches.
 - (v) An area shall be set aside at the finish for officials.
 - (vi) Ropes or barricades, sufficient to control spectators.
 - (vii) Relevant flags (Refer Rule 2213.) and witches hats.
 - (viii) Motor vehicle for Chief Commissaire and/or Race Commissaires.
 - (ix) Tape recorder for Judges.
 - (x) Signs and/or flashing lights for vehicles indicating official vehicles. (Refer Rule 3404).
 - (xi) Public address facility.
 - (xii) Adequate First Aid equipment and personnel.
 - (xiii) Lap numbers.
 - (xiv) Bell.
 - (xv) Measuring device for divisions on restricted gear development. device to be sufficiently accurate to 1mm.
 - (xvi) Appropriate escort and support vehicles (Refer Rule 2215)
 - (xvii) Optional equipment includes:
 - A raised platform for judges and timekeepers at the finish.
 - Premises housing the medical facilities, dressing rooms, showers and medical examination room near the finishing line.
 - Car park for officials.
 - Video camera and/or photo finish camera.
 - C.B. radios.

2213 FLAGS - ROAD

Black and White Denotes the finish of a race or stage.

Yellow Denotes approximately 200m from the finish of any sprint.

- White** Denotes the finish of all intermediate sprints, including KOM, unless varied to represent the color of the KOM leader's Jersey. Also a white flag should be shown to the main bunch, that have been lapped that they are sprinting for their respective placings with 2 laps to go.
- Blue** Denotes control points, feeding stations, Claims Commissaire and medical control notice board.
- Red** Denotes DANGER and riders must slow or stop. Whenever the red flag is displayed from a leading vehicle it means the race is neutralized and no rider is permitted to pass that vehicle until the flag is withdrawn.

2214 FEEDING CONTROL

- (a) These areas shall be adequately marked and controlled.
- (b) Further details re feeding refer Rule 3404

2215 ESCORT AND SUPPORT VEHICLES (Formerly Rule 2001 – relocated November 2009)

To ensure that events are conducted in a safe environment for both the competitors and the general public alike, escort and support vehicles are required for all categories of races as follows:

- (a) Club, club combine, divisional and restricted open events - the aim of clubs should be to have one vehicle front and one rear of each grade.
- (b) Open, championships, test races or other special events - vehicles must precede and follow each grade. In addition a sag wagon must follow the last rider on the road remaining in the competition.

2216 - 2219 (Reserved)

2220 PREPARATORY ORGANISATION – OPEN TRACK RACE MEETINGS

- (a) A Club wishing to conduct an open track race meeting shall comply with the following conditions.
- (b) In addition to the normal "Application to Conduct an Open Track Meeting", (Refer Rule 2220 (c)) the organisers of a six-day (or similar events) shall be required to deposit, at the time of applying for Association patronage, and at least thirty (30) days prior to the commencement of the event, a cash sum equivalent to the total amount of the prizes and starting money. This may be in the form of a Banker's Guarantee for the total amount.
- (c) An application form "Application to Conduct an Open Track Meeting" shall be submitted to and received by the Association Chief Executive Officer, no later than the requested date in May preceding the track season.
- (d) These applications shall state the following:
 - (i) The preferred date (with explanation if the date is considered fixed).
 - (ii) The track on which the race meeting shall be held.
 - (iii) The divisions catered for and the type of events or races it is proposed to run.
 - (iv) The nomination fee for each division.
 - (v) The proposed prize monies for each event or race.

- (vi) The closing date for nominations.
 - (vii) The starting time for the first event.
- (e) These applications shall be accompanied by the prescribed patronage fee.
- (f) At least three (3) months before the closing date of nominations for events or races for which the organising club wishes special rules to apply, a copy of the special rules and/or conditions shall be forwarded to the Technical Committee to enable sufficient time for consideration and approval. Notice of the Technical Committee's decision shall be forwarded to:
- (i) The Secretary of the organising club.
 - (ii) The Chief Executive Officer of the Association.
 - (iii) The Racing Secretary.
 - (iv) The Handicapper.
 - (v) The Chief Commissaire when appointed for the race meeting.
- (g) Clubs/promoters are required to provide the Technical Committee and the Association with a copy of the proposed flyer for ratification before release. (March 2009).
- (h) At least thirty (30) days prior to the closing date of nominations, notification of the open race meeting shall be sent by the organising club/body to:
- (i) All affiliated clubs.
 - (ii) The Secretary of the Association.
 - (iii) The Racing Secretary of the Association.
 - (iv) The Handicapper.
 - (v) The Secretary of the College of Commissaires, who shall in turn notify the Chief Commissaire upon appointment.
- (i) It shall be an offence to pay prizes, and/or trophies to a value less than that stipulated in the prize list.
- (j) The Track shall be prepared where possible as per Track Championship Requirements. Refer Rule 3203.

2221 FLAGS - TRACK

GENERAL

All flags with the exception of the National and State flags should be 600mm square

White	Denotes the finish of an intermediate sprint
Black & White	Finish of event
Red	Danger
Green	All Clear
Black	Disqualification

INDIVIDUAL PURSUIT

White	Denotes 30m from each starting point
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One Red A Red flag for a competitor and a Green flag for their opponent one Green during the first kilometre where track laps do not allow for an even number of laps to the kilometre.

Two Red Two red flags for a competitor and two green flags for their opponent.

Two Green to indicate the final kilometre where similarly the track laps do not allow an even number of laps to the kilometer.

TEAMS PURSUIT

Yellow Displayed by both Principal Commissaires denotes that the team about to be passed must not swing up but keep a straight course on the measuring line.

POINTS RACE

Yellow With offenders race No. – Warning

Black With offenders race No. – Disqualification

UNKNOWN DISTANCE

White 2 to go for intermediate sprints

Yellow 2 to go for finish

TEAM SPRINT

White Denotes 30m from each starting point

2222 - 2399 (Reserved.)

2400. - 2499 (Reserved)

2500 - 2799 (Reserved)

2800 PROHIBITIVE SUBSTANCES – TESTING

Drug testing now carried out by ASDA

- (a) The Association may request the organising club/body to make available a Medical Control Center for the purpose of carrying out Medical Control Tests during the progress of any open race meeting which is deemed important enough by the Board to warrant such tests.
- (b) The organising club/body shall be given notice prior to the commencement of an open race meeting in order to make the necessary arrangements to prepare the Medical Control Center.
- (c) A Medical Officer shall supervise the Control Center and be responsible for the collecting of specimens, and shall arrange for the samples to be tested by an approved laboratory.
- (d) The Association shall appoint a Medical Control Commissaire who shall:
 - (i) Organise and notify the competitors who have been selected to provide specimens.
 - (ii) Require the competitors to provide a specimen in accordance with U.C.I. Medical Regulations.
 - (iii) Compile a confidential record showing the Code Numbers appropriate to the competitor's name.

- (iv) Be responsible for dispatch of samples to the approved laboratory.
- (e) The Medical Control Commissaire shall liaise closely with the Chief Commissaire.
- (f) Prior to the commencement of a Championship series or other races so deemed necessary, the Board shall decide which event or events shall be chosen for the tests. They shall convey their decision to the Chief Commissaire, the Medical Officer and the Medical Control Commissaire.
- (g) The first three (3) placed competitors and another rider selected at random may be required to present themselves for a test at the conclusion of any Queensland Championship or open race meeting. A competitor who retires from an event may also be required to undertake a test.
- (h) The team manager of the competitor may attend the Medical Control Center during the time that specimens are being obtained. Members of the Press, and other Media, and the public shall not be admitted to the Center.
- (i) A competitor who does not report for examination when requested by the Medical Control Commissaire or refuses to allow a specimen to be taken, shall be reported to the Chief Commissaire who shall impose the same penalty as they would on a competitor whose test proved positive.

2801 COSTING OF DRUG TESTS

- (a) When a record is being claimed other than at State or National Championships, the costs shall be borne by the applicant competitor.
- (b) Where a second test is called for, the cost of any such test shall be borne by the competitor.

2802 PROHIBITIVE SUBSTANCES - PENALTIES

- (a) A Competitor whose test is proved positive may call for a further analysis by the testing laboratory in the presence of an independent analyst.
- (b) In the case of the test being proved positive, the competitor concerned shall be disqualified. The results of all tests shall be notified to the Association President.
- (c) When a competitor has been found positive, the Chief Executive Officer shall notify the competitor and the club of the competitor in writing, giving the relevant details and penalty imposed. In the case of an interstate competitor, the Chief Executive Officer shall notify that competitor's State Association and A.C.F. Secretary. In the case of an international competitor the Chief Executive Officer shall notify the A.C.F.
- (d) Coaches and trainers of competitors who return a positive analysis from a Medical Control Center may be treated in a manner similar to the competitor.
- (e) The onus shall be on the coach or trainer to prove to the Board that the competitor acted against his specific instructions.
- (f) A list of Prohibitive Substances as determined by the U.C.I. shall be issued at regular intervals.
- (g) Where not provided for in these Rules, the U.C.I. Regulations on Medical Examinations shall prevail.

2803 – 2999 (Reserved.)